

**KENTUCKY BOARD OF SOCIAL WORK
BOARD MEETING MINUTES**

**Tuesday, April 14, 2020 | 11:30 am | The board meeting was held by Zoom,
in accordance with Gov. Beshear's EO 2020-243 Social Distancing, during COVID-19 state of emergency.
The meeting link was posted on the board website at BSW.ky.gov**

Board Members Present:

Jay Miller, Ph.D., CSW, Chairman
Anne Adcock, DSW, CSW, Vice Chair
Jene Hedden, LCSW
James Haggie, LSW
Megan Hanser, CSW
Lisa Johnson, Consumer Member, was unable to attend

Staff Present:

Florence Huffman, Executive Director
Lisa Turner, Executive Coordinator
Nicole Bearse, Board Counsel

Call to order

Dr. Jay Miller, Chairman called the meeting to order at 11:36 a.m. EST.

Guests

Guests in attendance were Brenda Rosen, CSW, Executive Director of NASW Kentucky; Rachel Rainey-Campbellsville University student; Blake Jones-University of Kentucky College of Social Work; Michelle Sanborn and Kathy Adams, Kentucky Children's Alliance; Cyndi Corbin, LCSW; Ranyem Nenneh-UK CoSW graduate student; Sara Trapp-UK CoSW MSW student; Emily Sprouse; Hank Cecil, LCSW; Brittany Dorris-WKU student; Wesley Maze; Amber Rakes; and Christina Woodruff, LCSW.

Consent Agenda

Approved: A motion was made by James Haggie and a second by Jene Hedden to approve the minutes from the January board meeting. The motion carried by unanimous voice.

Approved: A motion was made by Anne Adcock and a second by Megan Hanser to approve the minutes from the March board meeting. The motion carried by unanimous voice.

Approved: A motion was made by Jene Hedden and a second by James Haggie to approve the minutes from the COVID-19 emergency meetings of the board held on March 16 and 17, 2020. The motion carried by unanimous voice.

Approved: A motion was made by Anne Adcock and a second by Megan Hanser to approve the minutes from the COVID-19 emergency meetings of the board held on March 23, 27, and 30, 2020. The motion carried by unanimous voice.

The vote to approve board members' travel and per diem for the April board meeting was tabled.

Executive Director's Report

Florence Huffman, Executive Director

Operations Report – March 2020

- 45 New Paper Applications (2 LSW; 26 CSW; 17 LCSW)
 - 134 online Applications
- 135 Applications Approved (10 Bachelor's exam; 110 Master's exam; 15 Clinical exam)

- 36 Initial licenses issued (3 LSW; 17 CSW; 16 LCSW)
- 103 Online Renewals (4 LSW; 29 CSW; 70 LCSW) / 7 Paper Renewal (1 CSW; 6 LCSW)
- 8 Reinstatement (1 LSW; 1 CSW; 6 LCSW)
- 41 Miscellaneous
- 2 Fines
- 5 Temporary Clinical permits; 1 Non-clinical Temporary Permit
- 34 Supervision Contracts approved; 32 contracts deferred

Financial Report – Fiscal Year 19/20

March

- Sum of Revenues: \$42,130.00
- Sum of Expenditures: \$30,544.29
- Cash Balance: \$422,694.52

Committees

Complaint Committee

Jay Miller, PhD., CSW; Anne Adcock, CSW; Jene Hedden, LCSW

Approved: A recommendation was made by the committee to dismiss case no. 20-01. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 20-04. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 20-05. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Assurance of Voluntary Compliance for case no. 20-14. The motion carried by unanimous voice.

Approved: A recommendation was made an offer, contingent upon receipt of proof of reconciliation of any improper billing, for an Agreed Order with the terms that the respondent must cease the provision of clinical social work supervision on the date that the Agreed Order is entered and must complete an approved LCSW Supervision Training Course and provide the board with a copy of the course completion certificate; the respondent must notify all of the CSW supervisees and the respondent's employer in writing that their supervision privilege has been suspended. The respondent may resume supervision after the board has received a certificate of completion of an approved LCSW Supervision Training and the respondent has been notified by the board that the terms of the Agreed Order have been met for case no. 20-15. The motion carried by unanimous voice.

Approved: A recommendation was made an offer, contingent upon receipt of proof of reconciliation of any improper billing, for an Agreed Order with the terms that the respondent must cease the provision of clinical social work supervision on the date that the Agreed Order is entered and must complete an approved LCSW Supervision Training Course and provide the board with a copy of the course completion certificate; the respondent must notify all of the CSW supervisees and the respondent's employer in writing that their supervision privilege has been suspended. The respondent may resume supervision after the board has received a certificate of completion of an approved LCSW Supervision Training and the respondent has been notified by the board that the terms of the Agreed Order have been met for case no. 20-17. The motion carried by unanimous voice.

Application Committee

James Haggie, LSW

Approved: A recommendation was made by the committee to approve the application to sit for the Master's exam for applicant B.D. The motion carried by unanimous voice.

Old Business

Jay Miller, PhD., CSW, Chairman

Proposed amendment to 201 KAR 23:070 qualifying experience for clinical social work supervision.

No change to the Public Hearing date for May 27, 2020.

Complaint for Declaratory Judgment

Nicole Bearse has prepared her brief. Kentucky courts are closed through May 31, 2020 due to the COVID-19 state of emergency.

Expungement of Disciplinary Actions Bill

No update.

New Business

Jay Miller, PhD., CSW, Chairman

There was a brief discussion of the 2020 General Assembly Legislation, which included the information that all boards should prepare for some financial impact.

There was discussion regarding the impact that the closure of testing centers could have on licensing the May graduates.

Adjournment

Approved: A motion was made by Jene Hedden and a second by James Haggie to adjourn the meeting at 12:40 p.m. The motion carried by unanimous voice.

Respectfully submitted,



Anne Adcock, DSW, CSW, Vice Chair